

SHIPLAKE PARISH COUNCIL

Minutes of meeting of SHIPLAKE PARISH COUNCIL **held via Zoom remotely on** **Monday March 8th, 2021 AT 7.45 PM.** **AGENDA**

1. PRESENT: Cllr F Maroudas (Chairman), Cllr D Pheasant. Cllr R Head, Cllr R Curtis, Cllr J Stone and Cllr C Penrose,
In ATTENDANCE: Cllr D Bartholomew (OCC), Cllr L Rawlins (DC), 3 members of public.
APOLOGIES: Cllr A Manning offered her apologies.
2. To receive any declarations of gifts & interests. None declared.
3. RESOLVED to agree the minutes of the meeting of Shiplake Parish Council held on Monday February 8th, 2021. Minutes on a motion proposed by Cllr D pheasant and seconded by Cllr R Curtis.
4. Playgrounds to receive a report from Cllr Curtis. Clerk requested to ascertain Insurance cover for playground and also to bring forward RoSPA report on condition and safety particularly of MH playground considering possibly refurbishing equipment and surface. ACTION: Clerk. Plan received from Trustees with outline boundary for new adult play equipment and Table Tennis Area from Cllr Manning.
5. Police Matters To receive a report from Cllr Curtis. There is some evidence of drug taking in Mill Road and The MH playground area Full report click [CrimeMap](#)
6. Matters arising from previous meetings not covered in meeting. 1.. Mr Perfect supplied details of his investigation into ownership outside Old Coach House in Plough Lane as there are no ownership issues Council approved a motion proposed by Cllr R Head and seconded by Cllr C Penrose to support the financing of works to install footpath between existing footpath in Plough Lane and Reading Road. Cllr D Bartholomew to obtain costings. ACTION: Cllr D Bartholomew Follow up re river crossing footpath questionnaire. 3. Recording of Council meetings b/f from Feb mtg Cllr R Curtis c/f to Annual Parish Meeting (date tbc)
7. Open Forum: an opportunity for members of the public to address the Council on items on the agenda. Chairman closed the meeting at 7. 47pm. Mrs K Oldridge presented her views on the issues surrounding Climate Change requesting council to pass a motion declaring 1) a climate emergency and 2) a motion to support adoption of the CEE Bill. Council debated this and agreed to review the formal wording once supplied by Mrs Oldridge. Mr P Boros indicated he was attending as an observer rather than participant. The Chairman resumed the meeting at 8.28pm
8. To receive a report from Oxfordshire County Councillor D Bartholomew. Full report viewed [Here](#)
9. Highway matters. Cllr R Head update nothing to update. Council agreed to report damaged verges caused by contractors in Mill Road/Lane to Fix my Street. ACTION: Cllr D Pheasant
10. To receive a report from South Oxfordshire District, Cllrs Bartholomew, and Rawlins. Cllr Rawlins requested that Council write to Natural England, Chilterns CB, SODC, Mr J Howell MP and MCHCG for an update on the application to extend AONB. ACTION: Clerk on behalf of Parishes Cllr Rawlins Full report can be viewed [Here](#)
11. To receive a NP update from Cllrs Maroudas, Penrose and Pheasant Council approved a motion proposed by Cllr C Penrose and seconded by Cllr F Maroudas to approve proposed costs submitted by Cllr D Pheasant to action the remaining tasks to get the NP to be finally submitted.
12. Planning
Reviewed the following applications received since Planning Meeting February 23rd, 2021.
 1. [P21/S0783/AG](#) Shiplake Farm Mr S Doble rb 12th March 2021 NO OBJECTION
 2. [P21/S0745/HH](#) Little Trentham Ms. D Howarth rb 27th March 2021 c/f to planning meeting.
 3. [P21/S0748/LDP](#) Abbotsbury House No comment required.
 4. [P20/S4598/HH](#) PERMISSION GRANTED 4 CONDITIONS Badgers End
 5. [P20/S4520/HH](#) PERMISSION GRANTED 4 CONDITIONS Crowsley End
 6. [P20/S4833/HH](#) PERMISSION GRANTED WITH 3 CONDITIONS Green Cottage

7. [P21/S0211/HH](#) PERMISSION GRANTED WITH 3 CONDITIONS 1 Quarry Lane
8. [P21/S0212/HH](#) PERMISSION GRANTED WITH 6 CONDITIONS 1 Quarry Lane
Clerk to set up planning mtg wc 22nd March .and planning mtg to review KEGG report and decide whether to make submission ref Reading Golf Club Planning application **ACTION:**
Clerk. Council RESOLVED to agree recommendations of Planning Committee.
9. TFAG update on action Cllr D Pheasant. Minutes and latest action points circulated.
10. ACV update Corner Shop Clerk updated Council on phone call with community enablement on the basis of this phone call it is evident that any application for renewal of the ACV would be unsuccessful. Council RESOLVED to agree that no further progress will be undertaken.

13. Financial Matters.

1. RESOLVED to approve payments for March. (Appendix 1) on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
2. RESOLVED to approve February Bank Statement (Appendix 2) on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
3. RESOLVED to approve February Bank reconciliation. (Appendix 3) on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
4. RESOLVED to approve Ytd vs Budget (circulated) on a motion proposed by Cllr C Penrose and seconded by Cllr R Head
5. RESOLVED to agree Risk Assessment Financial and General (circulated) on a motion proposed by Cllr F Maroudas and seconded by Cllr J Stone
6. RESOLVED to approve 2021 Statement of Internal Controls (circulated) on a motion proposed by Cllr D Pheasant and seconded by Cllr C Penrose
7. Resurfacing /re equipping MH playground quotes update Council agreed to bring forward RoSPA report before making final decision.
8. SODC Grants application update re playground. Clerk has submitted application for £2400 from District Councillor grants
9. RESOLVED to approve CIL payments process i.e., Confirm payment to Council not to be withheld at SODC for upcoming period (1 October 2020 to 31 March 2021 to be transferred to Parish by 28 April 2021.) on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose

14. Footpaths. Revised Notice of Landowner Deposit: Land owned by Phillimore Successors Settlement circulated. Council noted Mr G Jones report. Council briefly discussed the footpath across the field opposite Memorial Hall and agreed to c/'f to next (April) mtg.

15. Memorial Hall. The Hall Trustees have offered a revised letter of understanding with an extended lease of 20years. Council RESOLVED to agree the revision. Cllr Manning to notify Trustees and await an agreement for signature.

16. Correspondence

17. Items of interest or for future discussion Council confirmed reopen Telephone Box library exchange for 21st June 2021.

There being no other items of business the chairman closed the meeting at 10.03 pm.

R.V. Hudson. Clerk to the Council. 01/03/21

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATE MENT OF ACCOUNTS		1	March	2021	
		Paid Out in	February	2021	Cheque nos	cash ed v/n	
R V Hudson – salary January		93.20			BACS	£ 469.10	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance January		94.20			BACS	£ 128.99	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax January		95.20			BACS	£ 117.20	s111 1972 Local Government Act
Broadband(INV 6046)		96.20			DD	£ 29.00	s111 1972 Local Government Act
Bluestone Planning (inv 1101)		97.20			BACS	£ 252.00	s111 1972 Local Government Act
Bluestone Planning (inv 1130)		98.20			BACS	£ 1386.00	s111 1972 Local Government Act
Starboard Systems Scribe Inv 1560		99.20			BACS	£ 345.60	s111 1972 Local Government Act
Shiplake Church PCC (wall repair)		100.20			BACS	£ 3000.00	s137 1972 Local Government Act
SODC (dog Bin service)		101.20			BACS	£ 53.82	s111 1972 Local Government Act
TOTAL						5,781.71	
Transfer to Current Account from Deposit account							
Income since last meeting							
untaxed interest Business account							
untaxed interest N S & I account							
VAT reclaim							
Precept							
Total						0.00	
Statement Balances at	1st	March	2021				
Co-operative Bank Current account						10,582.07	
Co-operative Bank Deposit account						72,874.41	
National Savings High Interest account						24,516.12	
TOTAL						107,972.60	
Uncleared /Cancelled cheques at	1	March	2021				
Broadband(INV 6046) due 3rd march		96.20			DD	£ 29.00	s111 1972 Local Government Act
Total						29.00	
Revised Balance Bank Current Account	1	March	2021			10,553.07	
Payments due to be made in March 2021 approved under section							
Broadband(INV 6046) due 3rd march		96.20			DD	£ 29.00	s111 1972 Local Government Act
R V Hudson – salary February		102.20			BACS	£ 469.10	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance February		103.20			BACS	£ 83.70	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax February		104.20			BACS	£ 117.20	s111 1972 Local Government Act
Broadband(INV) due april		105.20			DD	£ 29.00	s111 1972 Local Government Act
JBA (Inv 2021/0671)		106.20			BACS	£ 2125.20	s111 1972 Local Government Act
OALC membership		107.20			BACS	£ 364.60	s111 1972 Local Government Act
TOTAL						3,188.80	
Anticipated Income							
precept						0.00	
Transfer to Deposit Account from current account						0.00	
Transfer to Current Account from Deposit account						0.00	
Projected Financial Position as at 31st March 2021							
Co-operative Bank Current account						7,364.27	
Co-operative Bank Deposit account						72,874.41	
National Savings account						24,516.12	
TOTAL						104,754.80	
R V Hudson							
Clerk to the Council.							
1	March	2021					

APPENDIX 2



The co-operative bank
co-operativebank.co.uk/business

phone 03457 213 213

03457 213 213

MR R V HUDSON
65 Melkns Road
Henley On Thames
Oxfordshire
RG9 1PR

www.co-op.co.uk 29880

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLEAKE PARISH COUNCIL	1 FEB 21	OPENING BALANCE			16,389.78
	8 FEB 21	1027660320249950670000	25.00		16,364.78
Sort code 089016	10 FEB 21	SOUTH OXFORDSHIRE iv 10259345	53.82		
	10 FEB 21	-MRD CLIVEFRANKlin Directlink	117.20		
Account number 61005392 00	10 FEB 21	R HUDSON clerk expenses	128.59		
	10 FEB 21	R URESTONE PLANNING iv 1101	252.00		
Statement date 1 March 2021	10 FEB 21	STARGOARD SYSTEMS INVOICE	345.00		
	10 FEB 21	R HUDSON Clerk salary	460.10		
Statement number 346	10 FEB 21	R URESTONE PLANNING iv 1100	1,336.00		
	10 FEB 21	The POD of Shiplake Grant, Ancient Wat	3,020.00		10,592.07
Page number 1 of 1		Statement closing balance			10,592.07

Also includes: S.O.B. Total (Interest and Fees) **00** Overdraw Balance **0000** Overdraw Interest and Fees **0000** Non-Paying Interest on
 Plus Extra charges (if any) are shown over total. Some calculations or interest charged are available on request.

Statement opening balance
16,389.78

Money out
5,777.71

Money in
0.00

Statement closing balance
10,592.07

International Bank Account Number
GB21 4506 0531 0000 0000 0000

Bank Identification Code
COOPGB33



FO0000199 / 0000000000 / 0000000000

26 February 2021 (2020-2021)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 26/02/2021		
	Cash in Hand 01/04/2020		101,126.28
	ADD Receipts 01/04/2020 - 26/02/2021		45,947.86
			147,074.14
	SUBTRACT Payments 01/04/2020 - 26/02/2021		39,101.54
	Cash in Hand 26/02/2021 (per Cash Book)		107,972.60
B	Cash in hand per Bank Statements		
	Cash 26/02/2021	0.00	
	Cooperative Bank Current Account 26/02/2021	10,582.07	
	Cooperative Bank Business Select 26/02/2021	72,874.41	
	National Savings and Investments 26/02/2021	24,516.12	
			107,972.60
	Less unrepresented payments		0.00
			107,972.60
	Plus unrepresented receipts		0.00
			107,972.60
	Adjusted Bank Balance		107,972.60
	A = B Checks out OK		

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